

Memphis MI Lions Hall Rental Agreement

EVENT _____ DATE _____

TIME _____ to _____ ATTENDANCE# (Est.) _____

-MAXIMUM CAPACITY IS 175 PERSONS-

FOOD yes no ALCOHOL yes no

Pavillion lights yes no Pavillion electric yes no

SPECIAL ARRANGEMENTS _____

LICENSEE/RESPONSIBLE PERSON _____

PHONE NUMBER _____ E-MAIL _____

TOTAL FEE \$ _____ DUE TODAY _____ CK# _____

FEE BALANCE \$ _____ DATE RECEIVED _____ CK# _____

LICENSEE SIGNATURE _____ DATE _____

FACILITY REPRESENTATIVE _____ DATE _____

FEE SCHEDULE	<u>MEMBER</u>	<u>NON-MEMBER</u>
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LIONS HALL RENTAL	\$	\$
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PAVILLION	\$	\$
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(100% REFUND IF WE ARE NOTIFIED 15 DAYS BEFORE EVENT DATE)

CLEANING FEE DEPOSIT *	\$	\$
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*DUE AT TIME OF RENTAL AGREEMENT, AMOUNT TO BE RETURNED, DETERMINED AFTER EVENT IF NO HALL DAMAGE AND TIME IT TAKES TO CLEAN HALL—1 hour - \$50 returned, 2 hours- \$25 returned, 3 hours or hall damage – no return

LIABILITY INSURANCE**	\$	\$
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**MAY BE REQUIRED FOR NON-MEMBER EVENTS INVOLVING ALCOHOL.

MEMPHIS LIONS- WE SERVE

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USE OF FACILITY REGULATIONS-HOLD HARMLESS

1. Licensee and guests agree that they will indemnify and hold free and harmless the Memphis Lions Club, members, the City of Memphis its employees or interested parties, (Licensor), from any and all claims or actions for damages or loss, including the loss of use thereof, and from any and all claims or actions for personal injury, if caused by the LICENSEE AND/OR GUESTS, its agents, employees or members, or omissions, and, the LICENSEE AND/OR GUESTS will pay any and all judgement decrees, costs, including attorney's fees, which may be rendered against Licensor, Memphis Lions Club, City of Memphis, directors or employees, in any and all such actions or proceedings.
2. Licensee and Guests shall arrange for security personnell, if necessary.
3. Licensee and Guests shall confine their activities to the areas they have been assigned. Do not open locked rooms.
4. Licensee and Guests will comply with all laws and rules, ordinances or requirements imposed by the municipality or government authority and will not do or suffer to be done anything on the premises in violation thereof.
5. Licensee and Guests will keep premises, inside and out, including personal property therein, during the term, in as good repair and at the expiration thereof yield and deliver up the same in like condition as when taken, reasonable wear and tear thereof and damage by the elements excepted.

I _____, have read and understand the above, and agree to these terms, as stated. I am responsible for the guests that attend my event. I understand the facility shall be left in a reasonable state, I understand the policies about smoking and alcohol. A security deposit may not cover all possibilities and I accept responsibility for any/all damage or loss as layed out above.

SIGNATURE OF LICENSEE _____ DATE _____

I.D. NUMBER _____

SIGNATURE OF FACILITY REP. _____ DATE _____

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Hall Rental Fees

	Resident	Non-Resident
Saturday	\$150	\$175
Friday	\$125	\$150
Sunday	\$125	\$150

Monday-Thursday

By The Hour

By the Hour M-T & Sundays – 3 hr min.

First 3 hrs. \$75 & \$25 an hour after

Friday Rentals are from noon to midnight

Saturday Rentals are from 10 am to midnight

Cleanup Fee Deposit- \$75 Portion of deposit returned upon hours of cleaning and no damage to hall- 1 hour \$25, 2 hours \$50, 3 hours \$75

Pavillion- \$50 for exclusive use- with reserved sign.

A \$50 booking deposit is required to hold a date for rental via check or credit card

No cash deposits or payments!!

MEMPHIS LIONS- WE SERVE